

APIRG Event/Project/Research Application Form

Applications will re-open on September 1st, 2023.

1. Email *

Our Mandate

APIRG is a student-run, student-funded non-profit organization dedicated to research, education, advocacy, and action in the public interest. APIRG exists to provide students with resources to be active citizens.

Statement of Values

APIRG considers an equitable environment to be a part of positive social change. We acknowledge that social change is achievable and see social awareness as a valuable facet of the public interest. We see anti-oppression as a process that acknowledges the existence of systemic oppression (including, but not limited to, racism, sexism, homophobia, transphobia, classism, and ableism). Through practices and policies, we seek to actively identify, challenge and address oppression wherever it exists, in all its various forms, and to actively encourage opportunities for social awareness and change. Further, we recognize and respect that systems of oppression interact in different ways and affect each person differently.

General Information

The Event/Project/Research Funding stream provides one-time funding and support to help groups and individuals to:

- Organize an event or series of events with specific start and end dates.
- Undertake a project with specific start and end dates
- Produce publishable journalistic or academic research
- Retroactive funding is available, please retain original receipts

*****APIRG will provide up to, but not exceeding, \$2000 in total funding per event/project.*****

Please see Event/Project/Research webpage for eligibility considerations.

Application Process

1. Please complete the entire application. A completed application includes:
 - a. A completed application form
 - b. A clear overall event budget for event/project (separate file to be included on this form)
 - c. A completed Budget Worksheet (see Event/Project/Research funding webpage for file)

2. It is highly recommended that applicants consult with the Outreach Coordinator (outreach@apirg.org). Staff can assist with questions and offer feedback throughout the process.

3. The APIRG funding committee will review your proposal and make recommendations to the APIRG Board of Directors. APIRG staff will notify you of the board's decision. Please allow 4 - 6 weeks from the application deadline for processing.

Saving Your Application

Please ensure that you save a copy of your application once completed, as the form cannot be resubmitted.

2. Agreement

Check all that apply.

I have read and understood the above information

SECTION I: Application Information

3. Event/Project/Research Title

4. Contact Person Name

5. Phone Number

6. Email

7. Please briefly provide background about yourself or your group. If you are applying on behalf of a group or organization, please include your mission statement. (under 250 words)

SECTION II: Event/Project Information

8. Event/Project Date (If applicable)

9. Location (if applicable)

10. Brief Overview of Event/Project (under 100 words)

11. What need in the community is this project meeting? (under 150 words)

12. How does your project involve undergraduate students at the University of Alberta? Is the project student-led? Are students one of the primary audiences? (under 100 words)

13. A timeline of activities leading up to the event (please be as specific as possible)

SECTION III - APIRG's Mandate and Values

- 14. APIRG is dedicated to research, education, advocacy and action in the public interest. How does your event/project support that mandate? (under 150 words)

- 15. APIRG supports events and projects that actively engage with oppression. How will this event/project engage with oppression? (under 150 words)

- 16. APIRG is committed to supporting events/projects which are accessible for people with a wide variety of physical, financial, linguistic, social, mental, etc. needs and abilities. What are event organizers doing to increase the accessibility of the event? How would APIRG funding support this? (under 150 words)

SECTION IV - Funding Information

- 17. Please attach the [Budget Worksheet](#) explaining the costs you wish to have covered by APIRG. ****Do not exceed \$2000****

Files submitted:

18. Please attach a full budget for your event.

Files submitted:

19. What in-kind services do you want to receive from APIRG? (Check all that apply)

Check all that apply.

- Button Making
- Photocopying
- Equipment Rental (see <https://apirg.org/funding-and-services/in-kind-services/> for more details)
- Use of computers and specialty software
- Volunteer Recruitment
- Outreach and Promotion
- Staff Support

20. Have you approached other organizations for funding?

Check all that apply.

- Students' Union (Student Group Grant)
- Dean of Students (Student Engagement Grant)
- Other

21. APIRG prioritizes projects which have trouble finding other sources of funding. Therefore, we generally do not fund events and projects organized by student groups with public not-for-profit affiliates. If your group has a public not-for-profit affiliate, please explain why funding from the affiliate group is not available, and why APIRG funding is being requested.

22. If other, please specify all grants & anticipated amounts

SECTION V: Follow Up

23. Funding recipients must attend the Annual General Meeting in October, either in person or via a proxy. Please check the box if you agree to this stipulation.

Check all that apply.

I agree to attend the Annual General Meeting in October

24. Funding recipients are required to provide APIRG with a completed evaluation form within 14 days of completion of the project/event. The content of this report may be used on the APIRG website, in the APIRG Annual Report, or other public places. Please check if you agree to this stipulation.

Check all that apply.

I agree to provide an evaluation within 14 days of completion of the project/event.

Thank you for applying! Please allow up to 6 weeks for processing and retain original receipts

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