



Board Code of Conduct

The Alberta Public Interest Research Group

APIRG board members are expected to operate in accordance with the APIRG Basis of Unity and Statement of Values when fulfilling their duties. As well as providing financial oversight and fostering a constructive work environment, the board has a number of fiduciary responsibilities to which they are expected to adhere.

Board Responsibilities

Fiduciary Duties:

- *Skill:* In carrying out their obligations, Board members are expected to use an appropriate degree of skill. This means using the skills each Board member has to make competent decisions on behalf of the organization.
- *Diligence:* Board members are expected to attend meetings and to become as fully informed as possible regarding all aspects of APIRG operations, including any issues that affect APIRG.
- *Loyalty:* Board members must act with honesty and in good faith in what they reasonably believe to be the best interests of APIRG. Board members must act with loyalty at all times. Loyalty includes:
 - *Honesty:* disclosing benefits and threats to the organization.
 - *No Conflict of Interest:* Board members cannot place themselves in a situation where their duty as a Board member conflicts with their interest or with their duty to others.
 - *No Self-Dealing:* Board members may not profit in any way from their relationship with the organization and should not enter into contracts with it.
 - *Confidentiality:* Board discussions and internal workings of the organization must be kept confidential.

Further, APIRG Board members are expected to communicate respectfully with each other, staff members, volunteers, members of the electorate and the greater community. They are expected to represent APIRG in a fair and accurate manner at all times, and clearly distinguish



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their own opinions from those of APIRG. Board members are not to express opinions on behalf of the organization unless specifically given leave to do so.

Passed 2007-Aug-22

Signed this _____ day of _____, 20____.

(name)

(signature)

(witnessed on behalf of APIRG)